



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, February 10, 2016 – 6:30 P.M.
Oceano Community Services District Board Room
1655 Front Street, Oceano, CA

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the General Manager prior to the start of the meeting. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

1. CALL TO ORDER:
2. ROLL CALL:
3. FLAG SALUTE:
4. AGENDA REVIEW:
5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

a. STAFF REPORTS:

- i. Sheriff's South Station - Commander Jay Donovan OCSD
- ii. Operations - Field Supervisor Tony Marraccino
- iii. FCFA Operations - Chief Steve Lieberman

b. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Angello
- ii. Director Blackburn
- iii. President Lucey
- iv. Vice President White
- v. Director Guerrero

c. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Agenda Item #6 – Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. To facilitate public comment we request persons wishing to speak to fill out a speak request form and give it to the General Manager. Public comment is limited to three (3) minutes.

- a. Review and Approval of Minutes for the Regular Meeting on January 13, 2016
- b. Review and Approval of Minutes for the Regular Meeting on January 27, 2016
- c. Review and Approval of Cash Disbursements

8. BUSINESS ITEMS: NONE

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. To facilitate public comment we request persons wishing to speak to fill out a speak request form and give it to the General Manager. Public comment is limited to three (3) minutes.

9. RECEIVED WRITTEN COMMUNICATIONS:

10. LATE RECEIVED WRITTEN COMMUNICATIONS:

11. HEARING ITEMS: NONE

12. CLOSED SESSION:

- a. Pursuant to Government Code §54956.9(e)(3): Conference with District Counsel regarding receipt of a claim pursuant to the Government Claims Act. Number of cases: one (1).

13. FUTURE AGENDA ITEMS:

14. FUTURE HEARING ITEMS:

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org.

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.

ASISTENCIA A DISCAPACITADO Si usted está incapacitado de ninguna manera y necesita alojamiento para participar en la reunión de la Junta, por favor llame a la Secretaría de la Junta al (805) 481-6730 para recibir asistencia por lo menos tres (3) días antes de la reunión para que los arreglos necesarios puedan ser hechos.



Oceano Community Services District
Summary Minutes
Regular Meeting Wednesday, January 13, 2016 – 6:30 P.M.
Oceano Community Services District Board Room
1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 6:30 p.m. by President Lucey
2. **FLAG SALUTE:** led by Vice President White
3. **ROLL CALL:** All Board members present. Also present General Manager Paavo Ogren, District Legal Counsel Jeff Minnery and Board Secretary Celia Ruiz.
4. **AGENDA REVIEW:** Agenda approved with a amendment Item 7(b) with a motion from Vice President White, a second by Director Angello and a 5-0 roll call vote.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:** Public comment was received by Giselle Naylor, Charles Varni, Julie Tacker, John Carter, and Joe Schacherer.
6. **SPECIAL PRESENTATIONS & REPORTS:**
 - a. **STAFF REPORTS:**
 - i. Sheriff's South Station - Commander Jay Donovan OCSD - NONE
 - ii. Operations - Field Supervisor Tony Marraccino reported USA 10, work orders 19, customer service calls 19, call outs 3, monthly lift station cleaning, installed new water services, abatement posting, sewer cleaning completed for 2015, hydrant installation, meter replacements, Lopez is currently 28% full.
 - iii. FCFA Operations - Chief Steve Lieberman - NONE
 - iv. OCSD General Manager / Zone 3 Advisory Committee – Paavo Ogren mentioned the next Zone 3 Tech Meeting on Thursday January 21, 2016 @ 6:30 pm and the items that are in the Agenda, Advertisement for Accounting and Business Manager will be this week, update on IRWM Grant
 - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
 - i. Director Angello - NONE
 - ii. Director Blackburn - commented on Oceano Advisory Committee Meeting regarding Phillips 66
 - iii. President Lucey - attended Board Of Supervisors Meeting
 - iv. Vice President White - reported on FCFA, and Zone 3 Tech
 - v. Director Guerrero - reported on SSLOCSD
 - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**
Public comment was received by Giselle Naylor, and Julie Tacker.

Recessed from 7:54 pm till 8:04 pm

7 CONSENT AGENDA:	ACTION:
a. Review and Approval of Minutes for the Regular Meeting on December 9, 2015	After an opportunity for public comment and brief Board discussion, the Consent Agenda was approved (with an amendment to cash disbursements of \$243.42) with a motion from Director Guerrero, a second by Vice President White and a 5-0 vote. Public comment was received by Julie Tacker.
b. Review and Approval of Cash Disbursements	

8 (a) BUSINESS ITEM:	ACTION:
Consideration and approval of Designated Voting Delegates to the Independent Special District Selection Committee, which determines the Special District Member(s) on the Local Agency Formation Commission (LAFCo), and to consider a nomination for membership on LAFCo	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Guerrero, a second by Director Blackburn and a 5-0 vote. A second motion was made to nominate President Lucey as chair for LAFCo by Director Guerrero, a second by Director Angello and a 5-0 vote. Public comment was received by Julie Tacker.

8 (b) BUSINESS ITEM:	ACTION:
Consideration and approval of an appointee to meet on the Pismo Beach Regional Groundwater Sustainability Project	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, nomination for Director Blackburn as chair with a motion from President Lucey, a second by Director Guerrero and a 5-0 vote. A nomination for President Lucey as alternate with a motion from Director Guerrero, a second by Vice President White and a 5-0 vote. Public comment was received by Julie Tacker.

8 (c) BUSINESS ITEM:	ACTION:
Review of the Project Close-Out Report for the Well #5 Rehabilitation Project and approval of the Project Termination	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Guerrero, a second by Director Blackburn and a 5-0 vote. Public comment was received by Julie Tacker.

8 (d) BUSINESS ITEM:	ACTION:
Consideration and authorization for the General Manager to attend a conference sponsored by the National Oceanic and Atmospheric Administration (NOAA) Office for Coastal Management (OCM) and the National Estuarine Research Reserves Association (NERRA) with zero travel related costs; consideration and approval on the use of paid time and/or vacation time	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, staff recommendations were approved authorizing the General Manager to use 20hrs of vacation and work 20hrs with a motion from Director Guerrero, a second by Vice President White and a 5-0 vote. Public comment was received by Julie Tacker.

9. **RECEIVED WRITTEN COMMUNICATIONS:** Central Coast Water Authority

10. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

11. **HEARING ITEMS:** None

12. **CLOSED SESSION:** None

13. **FUTURE AGENDA ITEMS:** 6 month budget review, 2016 Goals, Airpark Dr Bridge, South County Sanitation Franchise Agreement, Generator, Concurrent Meeting with Oceano Advisory Committee if Phillips 66 goes on Agenda, GM contract on vacation

14. **FUTURE HEARING ITEMS:** NONE

15. **ADJOURNMENT:** at 8:46 p.m.



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, January 27, 2016 – 6:30 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 6:30 p.m. by President Lucey
2. **FLAG SALUTE:** led by President Lucey
3. **ROLL CALL:** Board members present Director Angello, Director Blackburn, Director Guerrero, and President Lucey. Board member absent Vice President White. Also present General Manager Paavo Ogren, District Legal Counsel Jeff Minnery and Board Secretary Celia Ruiz.
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:** Public comment was received by Donald Richards, John Clemons, Charles Varni, and Julie Tacker.

Vice President White arrived @ 6:34 pm

6. **SPECIAL PRESENTATIONS & REPORTS:**

a. **STAFF REPORTS:**

- i. Sheriff's South Station - Commander Jay Donovan OCSD - NONE
- ii. Operations - Field Supervisor Tony Marraccino reported USA 8, work orders 15, customer service calls 15, call outs 1, samples, main break, meter reads, re reads, leak notifications, well 8 generator update, replacing meters
- iii. FCFA Operations - Chief Steve Lieberman - NONE
- iv. OCSD General Manager / Zone 3 Advisory Committee – Paavo Ogren attended Zone 3 Advisory Committee Meeting received updates on Habitat Conservation Plan, Capital Project Efforts, proposed budget 2016-17 was distributed, Storm Water Resource Plan.

b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**

- i. Director Angello - attended Oceano Revitalization Front St.
- ii. Director Blackburn - reported on Oceano Advisory
- iii. President Lucey - NONE
- iv. Vice President White - reported on FCFA
- v. Director Guerrero - reported on SSLOCSD

c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**

Public comment was received by Julie Tacker.

7 CONSENT AGENDA:	ACTION:
a. Review and Approval of Cash Disbursements	After an opportunity for public comment and brief Board discussion, the Consent Agenda was approved with a motion from Director Guerrero, a second by Vice President White and a 5-0 vote. Director Angello abstained on Item 7c. No public comment.
b. Submit for approval of an Intent to Serve Letter to Community Health Center; 2120 Cienega; Assessor's Parcel No. 062-117-009 & 011	
c. Submit for approval of an Intent to Serve Letter to Maurice and Joy Montoya; 325 York; Assessor's Parcel No. 061-062-012	

8 (a) BUSINESS ITEM:	ACTION:
Review of an Operational Pro-Forma – no action	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, no action taken. Public comment was received by Julie Tacker.

8 (b) BUSINESS ITEM:	ACTION:
Consideration of recommendations on Storm Water Resource Planning including approval of the Arroyo Grande Creek Memorandum of Understanding to promote cooperative watershed management and endorsement on using Flood Control Zone 3 property tax reserves as a local match on a Proposition 1 grant	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Guerrero, a second by Vice President White and a 5-0 vote. No public comment.

8 (c) BUSINESS ITEM:	ACTION:
Review of the December 31, 2015 Budget Status and consideration of a recommendation to approve a budget adjustment increasing appropriations \$20,000 for carpet and office furniture replacement	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Guerrero, a second by Director Angello and a 5-0 roll call vote. Public comment was received by Julie Tacker, and Tony Marraccino.

9. RECEIVED WRITTEN COMMUNICATIONS: None

10. LATE RECEIVED WRITTEN COMMUNICATIONS: None

11. HEARING ITEMS: None

12. CLOSED SESSION: was entered at 8:25 pm. Open session was resumed at 9:05 pm
Public comment was received by Julie Tacker

a. Pursuant to Government Code §54957: Performance evaluation – General Manager
No reportable action

13. FUTURE AGENDA ITEMS: NONE

14. FUTURE HEARING ITEMS: NONE

15. ADJOURNMENT: at 9:06 p.m.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475
 (805) 481-6730 FAX (805) 481-6836

AMOUNT			DATE	FYE
\$ 32,461.26		REGULAR PAYABLES THRU	02/04/16	06/30/16
\$ 19,211.17		PAYROLL PPE 10/31/15	02/04/16	06/30/16
\$ 51,672.43		TOTAL PAYMENTS SUBMITTED		
		FOR APPROVAL		

PACKET: 01004 Regular Payables 02102016
 VENDOR SET: 01 OCEANO CSD, CA
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0151		ADAMSKI MOROSKI MADDEN CUMBERL				
I-37272		ADAMSKI MOROSKI MADDEN CUMBER	279.50			
2/04/2016	AP	DUE: 2/04/2016 DISC: 2/04/2016		1099: Y		
		ADAMSKI MOROSKI MADDEN CUMBERL		01 5-4100-223	LEGAL SERVICES	279.50
I-37273		ADAMSKI MOROSKI MADDEN CUMBER	5,283.50			
2/04/2016	AP	DUE: 2/04/2016 DISC: 2/04/2016		1099: Y		
		ADAMSKI MOROSKI MADDEN CUMBERL		01 5-4100-223	LEGAL SERVICES	5,283.50
I-37274		ADAMSKI MOROSKI MADDEN CUMBER	1,010.50			
2/04/2016	AP	DUE: 2/04/2016 DISC: 2/04/2016		1099: Y		
		ADAMSKI MOROSKI MADDEN CUMBERL		01 5-4100-223	LEGAL SERVICES	1,010.50
		=== VENDOR TOTALS ===	6,573.50			

01-1010		ADVANTAGE ANSWERING PLUS, INC				
I-676501252016		ADVANTAGE ANSWERING PLUS, INC	173.75			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		ADVANTAGE ANSWERING PLUS, INC		02 5-4400-110	COMMUNICATIONS	139.00
		ADVANTAGE ANSWERING PLUS, INC		03 5-4500-110	COMMUNICATIONS	22.59
		ADVANTAGE ANSWERING PLUS, INC		06 5-4900-110	COMMUNICATIONS	10.43
		ADVANTAGE ANSWERING PLUS, INC		10 5-4300-110	COMMUNICATIONS	1.73
		=== VENDOR TOTALS ===	173.75			

01-1012		AGP VIDEO INC.				
I-6450		AGP VIDEO INC.	1,170.00			
2/04/2016	AP	DUE: 3/06/2016 DISC: 3/06/2016		1099: N		
		AGP VIDEO INC.		01 5-4100-220	PROFESSIONAL/SPECIAL SER	1,170.00
		=== VENDOR TOTALS ===	1,170.00			

01-1022		AMERICAN FLAG & GIFT				
I-146787		AMERICAN FLAG & GIFT	96.23			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		AMERICAN FLAG & GIFT		01 5-4200-200	OFFICE EXPENSE	96.23
		=== VENDOR TOTALS ===	96.23			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-1056		ANTHEM BLUE CROSS				
I-0201602109726		ANTHEM BLUE CROSS	246.65			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		ANTHEM BLUE CROSS		01 2-2166-001	INS: MEDICAL	246.65
I-0201602109727		ANTHEM BLUE CROSS	4,265.04			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		ANTHEM BLUE CROSS		01 2-2166-001	INS: MEDICAL	4,265.04
		=== VENDOR TOTALS ===	4,511.69			
=====						
01-1676		AQUA-METRIC				
I-0059497-IN		AQUA-METRIC	404.89			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		AQUA-METRIC		02 5-4400-176	WATER METERS	404.89
		=== VENDOR TOTALS ===	404.89			
=====						
01-0180		ARAMARK				
I-01302016		ARAMARK	191.28			
2/03/2016	AP	DUE: 2/03/2016 DISC: 2/03/2016		1099: N		
		ARAMARK		02 5-4400-100	CLOTHING	153.02
		ARAMARK		03 5-4500-100	CLOTHING	24.87
		ARAMARK		06 5-4900-100	CLOTHING	11.48
		ARAMARK		10 5-4300-100	CLOTHING	1.91
		=== VENDOR TOTALS ===	191.28			
=====						
01-0067		CENTRAL COAST FENCE				
I-77336		CENTRAL COAST FENCE	74.82			
2/03/2016	AP	DUE: 2/03/2016 DISC: 2/03/2016		1099: Y		
		CENTRAL COAST FENCE		10 5-4300-173	SO: MAINT. STRUCTURES/IM	74.82
		=== VENDOR TOTALS ===	74.82			
=====						
01-0170		CENTRAL COAST PRINTING				
I-56324		CENTRAL COAST PRINTING	1,727.08			
2/04/2016	AP	DUE: 2/04/2016 DISC: 2/04/2016		1099: Y		
		CENTRAL COAST PRINTING		01 5-4100-205	OUTSIDE UB MAIL SERVICE	1,727.08
		=== VENDOR TOTALS ===	1,727.08			

PACKET: 01004 Regular Payables 02102016
 VENDOR SET: 01 OCEANO CSD, CA
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

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=====						
01-0214		CENTRAL COAST TECHNOLOGY CONSU				
I-0000215		CENTRAL COAST TECHNOLOGY CONS	134.38			
2/03/2016	AP	DUE: 2/03/2016 DISC: 2/03/2016		1099: N		
		CENTRAL COAST TECHNOLOGY CONSU		01 5-4100-221	INFORMATION TECHNOLOGY	134.38
		=== VENDOR TOTALS ===	134.38			
=====						
01-1090		CHARTER COMMUNICATIONS				
I-01012016		CHARTER COMMUNICATIONS	110.00			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		CHARTER COMMUNICATIONS		01 5-4100-110	COMMUNICATIONS	110.00
		=== VENDOR TOTALS ===	110.00			
=====						
01-1032		CITY OF ARROYO GRANDE				
I-1516-11		CITY OF ARROYO GRANDE	5,771.75			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		CITY OF ARROYO GRANDE		01 5-4200-241	RENTS & LEASES/EQUIPMENT	5,771.75
		=== VENDOR TOTALS ===	5,771.75			
=====						
01-1138		DIGITAL WEST NETWORKS, INC.				
I-21566		DIGITAL WEST NETWORKS, INC.	50.00			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		DIGITAL WEST NETWORKS, INC.		01 5-4100-221	INFORMATION TECHNOLOGY	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-1144		E.D.D.				
I-09302015		E.D.D.	2,229.00			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		E.D.D.		01 2-2167-000	SDI W/H	1,702.44
		E.D.D.		01 5-4100-192	P/R: PENALTIES & INTERES	526.56
		=== VENDOR TOTALS ===	2,229.00			
=====						
01-1802		ELECSYS INTERNATIONAL CORP				
I-146137		ELECSYS INTERNATIONAL CORP	163.00			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		ELECSYS INTERNATIONAL CORP		02 5-4400-170	MAINTENANCE: EQUIPMENT	163.00
		=== VENDOR TOTALS ===	163.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-0004		GUERRERO, MATTHEW				
I-JAN2016		GUERRERO, MATTHEW	200.00			
2/03/2016	AP	DUE: 2/03/2016 DISC: 2/03/2016		1099: Y		
		GUERRERO, MATTHEW		01 5-4100-225	BOARD STIPENDS	200.00
		=== VENDOR TOTALS ===	200.00			
=====						
01-1136		J.B. DEWAR, INC.				
I-807110		J.B. DEWAR, INC.	176.87			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		J.B. DEWAR, INC.		02 5-4400-172	GAS AND OIL	141.50
		J.B. DEWAR, INC.		03 5-4500-172	GAS AND OIL	22.99
		J.B. DEWAR, INC.		06 5-4900-172	GAS AND OIL	10.61
		J.B. DEWAR, INC.		10 5-4300-172	GAS AND OIL	1.77
		=== VENDOR TOTALS ===	176.87			
=====						
01-0073		KAREN M. WHITE				
I-JAN2016		KAREN M. WHITE	250.00			
2/03/2016	AP	DUE: 2/03/2016 DISC: 2/03/2016		1099: Y		
		KAREN M. WHITE		01 5-4100-225	BOARD STIPENDS	250.00
		=== VENDOR TOTALS ===	250.00			
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01-1292		MINER'S ACE HARDWARE, INC.				
I-271639		MINER'S ACE HARDWARE, INC.	15.10			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		MINER'S ACE HARDWARE, INC.		02 5-4400-175	SYSTEM PARTS/OPERATING S	15.10
		=== VENDOR TOTALS ===	15.10			
=====						
01-1324		OCSD				
I-01262016OFC		OCSD	256.74			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		OCSD		01 5-4100-290	UTILITIES	256.74
I-01262016TRI		OCSD	51.66			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		OCSD		01 5-4100-290	UTILITIES	51.66
I-01262016YARD		OCSD	64.26			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		OCSD		01 5-4100-290	UTILITIES	64.26
		=== VENDOR TOTALS ===	372.66			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0027		PETTY CASH				
I-02102016		PETTY CASH	128.42			
2/04/2016	AP	DUE: 2/04/2016 DISC: 2/04/2016		1099: N		
		PETTY CASH		01 1-1050-000	PETTY CASH	128.42
		=== VENDOR TOTALS ===	128.42			
=====						
01-1340		PACIFIC GAS & ELECTRIC				
I-01192016		PACIFIC GAS & ELECTRIC	4,516.41			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		STREET LIGHTS		01 5-4195-295	STREET LIGHTING	3,045.29
		WATER		02 5-4400-290	UTILITIES	733.15
		SEWER		03 5-4500-290	UTILITIES	58.09
		OLD FIRE STATION		01 5-4200-290	UTILITIES	64.74
		MODULAR		01 5-4200-290	UTILITIES	84.09
		1655 FRONT		01 5-4200-290	UTILITIES	106.21
		1655 FRONT		01 5-4100-290	UTILITIES	424.84
		=== VENDOR TOTALS ===	4,516.41			
=====						
01-1360		QUILL CORPORATION				
I-2593057		QUILL CORPORATION	89.59			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		QUILL CORPORATION		01 5-4100-200	OFFICE EXPENSE	89.59
		=== VENDOR TOTALS ===	89.59			
=====						
01-1476		SHORELINE LANDSCAPE & MAINT. I				
I-23592		SHORELINE LANDSCAPE & MAINT.	410.00			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: Y		
		1655 FRONT		01 5-4100-173	MAINT:STRUCTURES/IMPROVE	205.00
		SHERIFF		10 5-4300-173	SO: MAINT. STRUCTURES/IM	102.50
		FIRE		01 5-4200-173	MAINT:STRUCTURES/IMPROVE	102.50
		=== VENDOR TOTALS ===	410.00			
=====						
01-1444		SLO CO PUBLIC HEALTH DEPT.				
I-IN0702789		SLO CO PUBLIC HEALTH DEPT.	504.70			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		SLO CO PUBLIC HEALTH DEPT.		02 5-4400-220	PROFESSIONAL/SPECIAL SER	504.70
		=== VENDOR TOTALS ===	504.70			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-1494		STATE COMPENSATION INS. FUND				
I-02012016		STATE COMPENSATION INS. FUND	1,711.25			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		STATE COMPENSATION INS. FUND		01 5-4100-075	STATE COMPENSATION INSUR	1,146.54
		STATE COMPENSATION INS. FUND		02 5-4400-075	STATE COMPENSATION INSUR	444.93
		STATE COMPENSATION INS. FUND		03 5-4500-075	STATE COMPENSATION INS	119.78
		=== VENDOR TOTALS ===	1,711.25			
01-1206		VERIZON WIRELESS				
I-9759299447		VERIZON WIRELESS	211.95			
2/03/2016	AP	DUE: 3/05/2016 DISC: 3/05/2016		1099: N		
		VERIZON WIRELESS		02 5-4400-110	COMMUNICATIONS	169.56
		VERIZON WIRELESS		03 5-4500-110	COMMUNICATIONS	27.55
		VERIZON WIRELESS		06 5-4900-110	COMMUNICATIONS	12.72
		VERIZON WIRELESS		10 5-4300-110	COMMUNICATIONS	2.12
		=== VENDOR TOTALS ===	211.95			
		=== PACKET TOTALS ===	31,968.32			

** T O T A L S **

INVOICE TOTALS 31,968.32
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 31,968.32

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	01	-1-1050-000	PETTY CASH	128.42				
	01	-2-2100-000	ACCOUNTS PAYABLE POOLED	28,593.51-*				
	01	-2-2166-001	INS: MEDICAL	4,511.69				
	01	-2-2167-000	SDI W/H	1,702.44				
	01	-5-4100-075	STATE COMPENSATION INSUR	1,146.54	4,000	2,408.50- Y	468,214	77,779.77
	01	-5-4100-110	COMMUNICATIONS	110.00	5,500	2,488.28	468,214	78,816.31
	01	-5-4100-173	MAINT:STRUCTURES/IMPROVE	205.00	8,000	3,428.89	468,214	78,721.31
	01	-5-4100-192	P/R: PENALTIES & INTERES	526.56	0	526.56- Y	468,214	78,399.75
	01	-5-4100-200	OFFICE EXPENSE	89.59	12,000	9,479.54	468,214	78,836.72
	01	-5-4100-205	OUTSIDE UB MAIL SERVICE	1,727.08	0	9,171.16- Y	468,214	77,199.23
	01	-5-4100-220	PROFESSIONAL/SPECIAL SER	1,170.00	50,000	40,153.05	468,214	77,756.31
	01	-5-4100-221	INFORMATION TECHNOLOGY	184.38	36,518	34,238.16	468,214	78,741.93
	01	-5-4100-223	LEGAL SERVICES	6,573.50	25,000	31,345.70- Y	468,214	72,352.81
	01	-5-4100-225	BOARD STIPENDS	450.00	15,000	9,850.00	468,214	78,476.31
	01	-5-4100-290	UTILITIES	797.50	0	7,396.28- Y	468,214	78,128.81
	01	-5-4195-295	STREET LIGHTING	3,045.29	0	23,638.99- Y		
	01	-5-4200-173	MAINT:STRUCTURES/IMPROVE	102.50	900	67.67		
	01	-5-4200-200	OFFICE EXPENSE	96.23	500	403.77		
	01	-5-4200-241	RENTS & LEASES/EQUIPMENT	5,771.75	0	5,771.75- Y		
	01	-5-4200-290	UTILITIES	255.04	0	2,887.47- Y		
	02	-2-2100-000	ACCOUNTS PAYABLE POOLED	2,868.85-*				
	02	-5-4400-075	STATE COMPENSATION INSUR	444.93	15,270	11,400.78		
	02	-5-4400-100	CLOTHING	153.02	2,500	938.55		
	02	-5-4400-110	COMMUNICATIONS	308.56	6,750	3,322.81		
	02	-5-4400-170	MAINTENANCE: EQUIPMENT	163.00	1,800	430.77- Y		
	02	-5-4400-172	GAS AND OIL	141.50	6,500	3,205.91		
	02	-5-4400-175	SYSTEM PARTS/OPERATING S	15.10	12,500	4,800.86- Y		
	02	-5-4400-176	WATER METERS	404.89	45,000	35,722.65		
	02	-5-4400-220	PROFESSIONAL/SPECIAL SER	504.70	41,445	34,026.10		
	02	-5-4400-290	UTILITIES	733.15	28,000	14,583.87		
	03	-2-2100-000	ACCOUNTS PAYABLE POOLED	275.87-*				

PACKET: 01004 Regular Payables 02102016

VENDOR SET: 01 OCEANO CSD, CA

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		03 -5-4500-075	STATE COMPENSATION INS	119.78	2,485	1,685.69		
		03 -5-4500-100	CLOTHING	24.87	450	217.71		
		03 -5-4500-110	COMMUNICATIONS	50.14	1,105	413.29		
		03 -5-4500-172	GAS AND OIL	22.99	3,500	2,990.22		
		03 -5-4500-290	UTILITIES	58.09	900	219.69-	Y	
		06 -2-2100-000	ACCOUNTS PAYABLE POOLED	45.24-*				
		06 -5-4900-100	CLOTHING	11.48	250	142.80		
		06 -5-4900-110	COMMUNICATIONS	23.15	0	161.23-	Y	
		06 -5-4900-172	GAS AND OIL	10.61	400	164.72		
		10 -2-2100-000	ACCOUNTS PAYABLE POOLED	184.85-*				
		10 -5-4300-100	CLOTHING	1.91	0	17.88-	Y	
		10 -5-4300-110	COMMUNICATIONS	3.85	0	26.89-	Y	
		10 -5-4300-172	GAS AND OIL	1.77	0	39.31-	Y	
		10 -5-4300-173	SO: MAINT. STRUCTURES/IM	177.32	0	1,602.17-	Y	
		99 -1-1501-000	DUE FROM GENERAL FUND	28,593.51 *				
		99 -1-1502-000	DUE FROM WATER FUND	2,868.85 *				
		99 -1-1503-000	DUE FROM SEWER FUND	275.87 *				
		99 -1-1505-000	DUE FROM SO COUNTY	184.85 *				
		99 -1-1506-000	DUE FROM GARBAGE FUND	45.24 *				
		** 2015-2016 YEAR TOTALS		31,968.32				

PACKET: 01004 Regular Payables 02102016

VENDOR SET: 01 OCEANO CSD, CA

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	2/2016	28,593.51
02	2/2016	2,868.85
03	2/2016	275.87
06	2/2016	45.24
10	2/2016	184.85

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
04-55090-00	FROM:11/18/15	62.13				150-150 LR	18.48	
ROSS MICHAEL	100-250 WA	36.60	0	12	12	REFUND 100	500.00CR	
HYDRANT FRONT 360 PIER								*TOTAL* 382.79CR
DISCONNECT 1/06/2016								

EMPLOYEE NO#

EMP #	EMPLOYEE'S NAME	CODE	DEPT	CURRENT GROSS	SUBJECT WAGES	EMPLOYEE %	DEDUCTION	EMPLOYER %	EMPLOYER SHARE
0012	RUIZ, CELIA Z	SEI	01-4100	2,202.51	2,202.51		23.98		0.00
0066	STEWART, CASEY E	SEI	02-4400	2,333.19	2,333.19		21.38		0.00
0068	MARRACCINO, ANTHONY L	SEI	02-4400	3,402.47	3,402.47		33.72		0.00
0074	CARLILE, JASON L	SEI	02-4400	1,989.68	1,989.68		15.39		0.00
0076	MILLER, ANNA N	SEI	01-4100	1,610.49	1,610.49		15.68		0.00

** PAGE TOTALS **

5 11,538.34 11,538.34

110.15 0.00

** REPORT TOTALS **

5 11,538.34 11,538.34

110.15 0.00

Oceano Community Services District
 Fiscal Year 2015-2016
 Payroll Hours Summary

Payroll Period 1/10/16 to 1/23/16

Pay Date 1/28/16

	HOURS PER TIMESHEET									STAND BY *	GROSS WAGES	PERS				TOTAL PERS	
	REG	VAC/ ADMIN	SICK	HOLI DAY	FLOAT HOLIDAY	OT	CTO EARN	CTO USE	TOTAL HOURS			RATE	HOURS	EE	ER		
Account Administrator III	64.00	0.00	8.00	8.00	0.00	4.00	0.00	0.00	84.00		2,148.28	24.98	80.00	139.89	214.05	353.94	
General Manager (salary)	72.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	80.00		7,727.20	96.59	80.00	540.90	618.41	1,159.31	
Account Administrator I	71.50	0.00	0.00	8.00	0.00	1.75	0.00	0.00	81.25		1,610.47	19.61	79.50	97.44	97.44	194.87	
Utility Field Supervisor	71.25	0.00	0.75	8.00	0.00	14.25	0.00	0.00	94.25	350.00	3,402.40	30.11	80.00	168.62	258.01	426.63	
Utility Systems Operator	60.00	0.00	12.00	8.00	0.00	9.00	0.00	0.00	89.00	250.00	2,333.18	22.28	80.00	124.77	190.91	315.68	
Utility Systems Operator	54.00	0.00	18.00	8.00	0.00	9.00	0.00	0.00	89.00	100.00	1,989.64	20.21	80.00	101.05	101.05	202.10	
Total Wages												19,211.17	479.50	1,172.66	1,479.87	2,652.53	
												700.00					
SUBTOTAL	392.75	0.00	38.75	48.00	0.00	38.00	0.00	0.00	517.50			517.50					

* Stand by hours are paid at \$50.00 per day.

Prepared By: Celia Ruiz Date: 1/28/16