



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, March 09, 2016 – 6:30 P.M.
Oceano Community Services District Board Room
1655 Front Street, Oceano, CA

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the General Manager prior to the start of the meeting. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

1. CALL TO ORDER:
2. ROLL CALL:
3. FLAG SALUTE:
4. AGENDA REVIEW:
5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

a. STAFF REPORTS:

- i. Sheriff's South Station - Commander Jay Donovan OCSD
- ii. Operations - Field Supervisor Tony Marraccino
- iii. FCFA - Chief Steve Lieberman Presentation on Mid Year Status
- iv. OCSD General Manager / Zone 3 Advisory Committee – Paavo Ogren

b. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Angello
- ii. Director Blackburn
- iii. President Lucey
- iv. Vice President White
- v. Director Guerrero

c. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Agenda Item #6 – Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. To facilitate public comment we request persons wishing to speak to fill out a speak request form and give it to the General Manager. Public comment is limited to three (3) minutes.

- a. Review and Approval of Minutes for the Regular Meeting on February 24, 2016
- b. Review and Approval of Cash Disbursements
- c. Submit for approval of an Intent to Serve Letter to William Charlton; 1564 The Pike; APN 062-282-057
- d. Approval of a Recommendation Authorizing the General Manager to Issue Requests for Proposals for District Engineering Services

8. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. To facilitate public comment we request persons wishing to speak to fill out a speak request form and give it to the General Manager. Public comment is limited to three (3) minutes.

- a. Discussion on maintaining sewer laterals versus terminating lateral maintenance with Board direction to staff as deemed appropriate

9. HEARING ITEMS:

10. RECEIVED WRITTEN COMMUNICATIONS:

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

12. CLOSED SESSION:

- a. Pursuant to Government Code 54956.9(a): Conference with legal counsel regarding Santa Maria Valley Water Conservation District v. City of Santa Maria, et al.,

13. FUTURE AGENDA ITEMS:

14. FUTURE HEARING ITEMS:

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org.

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.

ASISTENCIA A DISCAPACITADO Si usted está incapacitado de ninguna manera y necesita alojamiento para participar en la reunión de la Junta, por favor llame a la Secretaría de la Junta al (805) 481-6730 para recibir asistencia por lo menos tres (3) días antes de la reunión para que los arreglos necesarios puedan ser hechos.



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, February 24, 2016 – 6:30 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 6:30 p.m. by President Lucey
2. **FLAG SALUTE:** led by President Lucey
3. **ROLL CALL:** All Board members present . Also present District Legal Counsel Jeff Minnery, General Manager Ogren, and Board Secretary Celia Ruiz.
4. **AGENDA REVIEW:** Agenda amended to move Item 9a after Item 7d with a motion from Vice President White, a second by Director Guerrero and a 5-0 vote
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:** Public comment was received by Julie Tacker.
6. **SPECIAL PRESENTATIONS & REPORTS:**
 - a. **STAFF REPORTS:**
 - i. Sheriff's South Station - Commander Jay Donovan OCSD - NONE
 - ii. Operations - Field Supervisor Tony Marraccino reported USA 7, work orders 13, customer service calls 9, sewer system overflow at Nipomo St., APCD inspection went well, sewer cleaning, well 5 has gotten 5 tons of gravel, sop up to date, lighting.
 - iii. FCFA Operations - Chief Steve Lieberman - NONE
 - iv. OCSD General Manager / Zone 3 Advisory Committee - Paavo Ogren attended BOS study session on South County water, provided update on collaboration with County and Arroyo Grande regarding Storm Water Resource Plan, status update on IRWM awarded grant to OCSD of approximately \$200,000, Business and Accounting Manager update.
 - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
 - i. Director Angello - None
 - ii. Director Blackburn - reported on OAC, discussion on gas sales tax
 - iii. President Lucey - reported on SSLOCSD, attended BOS Meeting, South County Water CSDA Annual Meeting and election of LAFCo Officers, and LMUSD Board Meeting and redrawing election boundaries
 - iv. Vice President White - reported on FCFA, SLOCOG, and Zone 1 1A
 - v. Director Guerrero - None
 - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**
Public comment was received by Julie Tacker

7 CONSENT AGENDA:	ACTION:
<ol style="list-style-type: none"> a. Review and Approval of Minutes for the Regular Meeting on February 10, 2016 b. Review and Approval of Cash Disbursements c. Submit for approval of an Intent to Serve Letters (none) d. Consideration of a Recommendation to Authorize the President to Approve and Execute an Extension of the Real Property Lease with the Village Group 	<p>After an opportunity for public comment and brief Board discussion, Consent Agenda was approved with corrections with a motion from Director Guerrero, a second by Vice President White and a 5-0 vote. Public comment was received by Julie Tacker.</p>

9a HEARING ITEMS:	ACTION:
Consideration of an appeal on a service charge for water by Thomas Valenta and a recommendation to deny based on Ordinance 2007-1	After a discussion with appellant, Board discussion and opportunity for public comment with a motion by Director Guerrero, a second by Director Blackburn it was determined in favor of the appellant for the amount of \$177.94. Director Angello recused. Public comment was received by Julie Tacker.

Board recessed at 7:42 pm and resumed back at 7:50 pm

8 a BUSINESS ITEMS:	ACTION:
Consideration of Term Sheets developed for potential amendments to the Five Cities Fire Authority Joint Powers Agreement and determination of which terms may be acceptable for further discussions	After an opportunity for public comment and brief Board discussion, Item will be brought back to the Board for further discussion. Public comment was received by Julie Tacker.

8 b BUSINESS ITEMS:	ACTION:
Consideration of 2016 Goals and a Recommendation for Approval	After an opportunity for public comment and brief Board discussion, Goals were approved with deletion of obtaining deposits for new accounts and obtaining Board direction on water bill appeals, also adding pocket parks and Oceano bloom with a motion from Director Guerrero, a second by Director Blackburn and a 5-0 roll call vote. Public comment was received by John Clemmons, and Julie Tacker.

10. **RECEIVED WRITTEN COMMUNICATIONS:** None

11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** Email from Fire Chief Lieberman

12. **CLOSED SESSION:** None

13. **FUTURE AGENDA ITEMS:** Sewer laterals, LMUSD Oceano seat, Phillips 66, District Engineer draft proposal for Air Park Bridge,

14. **FUTURE HEARING ITEMS:** None

15. **ADJOURNMENT:** at 9:08 p.m.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475
 (805) 481-6730 FAX (805) 481-6836

AMOUNT			DATE	FYE
\$ 13,548.83		REGULAR PAYABLES THRU	03/04/16	06/30/16
\$ 18,520.72		PAYROLL PPE 02/06/2016	03/04/16	06/30/16
\$ 32,069.55		TOTAL PAYMENTS SUBMITTED		
		FOR APPROVAL		

PACKET: 01033 Regular Payables

VENDOR SET: 01 OCEANO CSD, CA

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-1010		ADVANTAGE ANSWERING PLUS, INC				
I-676502252016		ADVANTAGE ANSWERING PLUS, INC	152.00			
3/02/2016	AP	DUE: 4/01/2016 DISC: 4/01/2016		1099: N		
		ADVANTAGE ANSWERING PLUS, INC		02 5-4400-110	COMMUNICATIONS	121.60
		ADVANTAGE ANSWERING PLUS, INC		03 5-4500-110	COMMUNICATIONS	19.76
		ADVANTAGE ANSWERING PLUS, INC		06 5-4900-110	COMMUNICATIONS	9.12
		ADVANTAGE ANSWERING PLUS, INC		10 5-4300-110	COMMUNICATIONS	1.52
		=== VENDOR TOTALS ===	152.00			
=====						
01-0180		ARAMARK				
I-531285365		ARAMARK	47.82			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		ARAMARK		02 5-4400-100	CLOTHING	38.26
		ARAMARK		03 5-4500-100	CLOTHING	6.22
		ARAMARK		06 5-4900-100	CLOTHING	2.87
		ARAMARK		10 5-4300-100	CLOTHING	0.47
I-531302690		ARAMARK	74.47			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		ARAMARK		02 5-4400-100	CLOTHING	59.58
		ARAMARK		03 5-4500-100	CLOTHING	9.68
		ARAMARK		06 5-4900-100	CLOTHING	4.47
		ARAMARK		10 5-4300-100	CLOTHING	0.74
I-531320003		ARAMARK	71.50			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		ARAMARK		02 5-4400-100	CLOTHING	57.20
		ARAMARK		03 5-4500-100	CLOTHING	9.30
		ARAMARK		06 5-4900-100	CLOTHING	4.29
		ARAMARK		10 5-4300-100	CLOTHING	0.71
I-531337326		ARAMARK	56.50			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		ARAMARK		02 5-4400-100	CLOTHING	45.20
		ARAMARK		03 5-4500-100	CLOTHING	7.35
		ARAMARK		06 5-4900-100	CLOTHING	3.39
		ARAMARK		10 5-4300-100	CLOTHING	0.56

PACKET: 01033 Regular Payables

VENDOR SET: 01 OCEANO CSD, CA

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0170	CENTRAL COAST PRINTING					
I-56052		CENTRAL COAST PRINTING	103.83			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: Y		
		CENTRAL COAST PRINTING		01 5-4100-200	OFFICE EXPENSE	103.83
=====						
I-56671		CENTRAL COAST PRINTING	314.25			
3/02/2016	AP	DUE: 3/02/2016 DISC: 3/02/2016		1099: Y		
		CENTRAL COAST PRINTING		01 5-4100-205	OUTSIDE UB MAIL SERVICE	314.25
		=== VENDOR TOTALS ===	418.08			
=====						
01-0214	CENTRAL COAST TECHNOLOGY CONSU					
I-0000259		CENTRAL COAST TECHNOLOGY CONS	134.38			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		CENTRAL COAST TECHNOLOGY CONSU		01 5-4100-221	INFORMATION TECHNOLOGY	134.38
		=== VENDOR TOTALS ===	134.38			
=====						
01-1090	CHARTER COMMUNICATIONS					
I-02012016		CHARTER COMMUNICATIONS	110.00			
3/02/2016	AP	DUE: 4/01/2016 DISC: 4/01/2016		1099: N		
		CHARTER COMMUNICATIONS		01 5-4100-110	COMMUNICATIONS	110.00
		=== VENDOR TOTALS ===	110.00			
=====						
01-1032	CITY OF ARROYO GRANDE					
I-16-002		CITY OF ARROYO GRANDE	1,460.54			
3/02/2016	AP	DUE: 4/01/2016 DISC: 4/01/2016		1099: N		
		CITY OF ARROYO GRANDE		02 5-4400-173	MAINT: SHARED STRUCTURE/	1,460.54
		=== VENDOR TOTALS ===	1,460.54			
=====						
01-1138	DIGITAL WEST NETWORKS, INC.					

I-22226		DIGITAL WEST NETWORKS, INC.	50.00			
3/02/2016	AP	DUE: 4/01/2016 DISC: 4/01/2016		1099: N		

PACKET: 01033 Regular Payables
 VENDOR SET: 01 OCEANO CSD, CA
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0147		DIVERSIED PROJECT SERVICES INC				
I-950417		DIVERSIED PROJECT SERVICES IN	1,190.00			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		DIVERSIED PROJECT SERVICES INC		02 5-4400-222	CONTRACTED ENGINEERING	1,190.00
		=== VENDOR TOTALS ===	1,190.00			
=====						
01-1136		J.B. DEWAR, INC.				
I-809530		J.B. DEWAR, INC.	169.51			
3/02/2016	AP	DUE: 4/01/2016 DISC: 4/01/2016		1099: N		
		J.B. DEWAR, INC.		02 5-4400-172	GAS AND OIL	135.61
		J.B. DEWAR, INC.		03 5-4500-172	GAS AND OIL	22.04
		J.B. DEWAR, INC.		06 5-4900-172	GAS AND OIL	10.16
		J.B. DEWAR, INC.		10 5-4300-172	GAS AND OIL	1.70
		=== VENDOR TOTALS ===	169.51			
=====						
01-0073		KAREN M. WHITE				
I-FEB2016		KAREN M. WHITE	250.00			
3/01/2016	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: Y		
		KAREN M. WHITE		01 5-4100-225	BOARD STIPENDS	250.00
		=== VENDOR TOTALS ===	250.00			
=====						
01-1288		MIER BROS.				
I-245309		MIER BROS.	265.68			
3/01/2016	AP	DUE: 3/31/2016 DISC: 3/31/2016		1099: N		
		MIER BROS.		02 5-4400-175	SYSTEM PARTS/OPERATING S	265.68
I-245491		MIER BROS.	177.12			
3/01/2016	AP	DUE: 3/31/2016 DISC: 3/31/2016		1099: N		
		MIER BROS.		02 5-4400-175	SYSTEM PARTS/OPERATING S	177.12
		=== VENDOR TOTALS ===	442.80			

01-1292 MINER'S ACE HARDWARE, INC.

PACKET: 01033 Regular Payables

VENDOR SET: 01 OCEANO CSD, CA

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0190		NORCAST TELECOM NETWORKS				
I-1893160301		NORCAST TELECOM NETWORKS	384.13			
3/03/2016	AP	DUE: 3/03/2016 DISC: 3/03/2016		1099: N		
		BLUE ROOSTER TELECOM, INC.		01 5-4100-110	COMMUNICATIONS	257.37
		BLUE ROOSTER TELECOM, INC.		02 5-4400-110	COMMUNICATIONS	99.87
		BLUE ROOSTER TELECOM, INC.		03 5-4500-110	COMMUNICATIONS	26.89
		=== VENDOR TOTALS ===	384.13			

=====						
01-1340		PACIFIC GAS & ELECTRIC				
I-02182016		PACIFIC GAS & ELECTRIC	4,595.09			
3/01/2016	AP	DUE: 3/31/2016 DISC: 3/31/2016		1099: N		
		STREET LIGHTS		01 5-4195-295	STREET LIGHTING	3,148.42
		WATER		02 5-4400-290	UTILITIES	681.86
		SEWER		03 5-4500-290	UTILITIES	61.18
		OLD FIRE STATION		01 5-4200-290	UTILITIES	64.75
		MODULAR		01 5-4200-290	UTILITIES	91.80
		1655 FRONT		01 5-4200-290	UTILITIES	109.42
		1655 FRONT		01 5-4100-290	UTILITIES	437.66
		=== VENDOR TOTALS ===	4,595.09			

=====						
01-1476		SHORELINE LANDSCAPE & MAINT. I				
I-28036		SHORELINE LANDSCAPE & MAINT.	410.00			
3/02/2016	AP	DUE: 4/01/2016 DISC: 4/01/2016		1099: Y		
		1655 FRONT		01 5-4100-173	MAINT:STRUCTURES/IMPROVE	205.00
		SHERIFF		10 5-4300-173	SO: MAINT. STRUCTURES/IM	102.50
		FIRE		01 5-4200-173	MAINT:STRUCTURES/IMPROVE	102.50
		=== VENDOR TOTALS ===	410.00			

=====						
01-1424		SLO AIR POLLUTION CONTROL DIST				
I-17396		SLO AIR POLLUTION CONTROL DIS	1,306.40			
3/01/2016	AP	DUE: 3/31/2016 DISC: 3/31/2016		1099: Y		
		SLO AIR POLLUTION CONTROL DIST		02 5-4400-248	PERMITS, FEES, LICENSES	1,306.40

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0192	TASC	-CLIENT INVOICES				
I-IN747907		TASC -CLIENT INVOICES	50.00			
3/02/2016	AP	DUE: 3/02/2016 DISC: 3/02/2016		1099: N		
		TASC -CLIENT INVOICES		01 5-4100-090	INS: GROUP HEALTH/LIFE	25.00
		TASC -CLIENT INVOICES		02 5-4400-090	INS: GROUP HEALTH/LIFE	12.50
		TASC -CLIENT INVOICES		03 5-4500-090	INS: GROUP HEALTH/LIFE	12.50
		=== VENDOR TOTALS ===	50.00			
=====						
01-1206	VERIZON	WIRELESS				
I-9760927275		VERIZON WIRELESS	211.95			
3/02/2016	AP	DUE: 4/01/2016 DISC: 4/01/2016		1099: N		
		VERIZON WIRELESS		02 5-4400-110	COMMUNICATIONS	169.56
		VERIZON WIRELESS		03 5-4500-110	COMMUNICATIONS	27.55
		VERIZON WIRELESS		06 5-4900-110	COMMUNICATIONS	12.72
		VERIZON WIRELESS		10 5-4300-110	COMMUNICATIONS	2.12
		=== VENDOR TOTALS ===	211.95			
		=== PACKET TOTALS ===	13,438.68			

PACKET: 01033 Regular Payables
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** T O T A L S **

INVOICE TOTALS 13,438.68
DEBIT MEMO TOTALS 0.00
CREDIT MEMO TOTALS 0.00

BATCH TOTALS 13,438.68

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
2015-2016	01	-2-2100-000	ACCOUNTS PAYABLE POOLED	6,550.92-*					
	01	-5-4100-075	STATE COMPENSATION INSUR	1,146.54	4,000	3,555.04-	Y	468,214	44,335.28
	01	-5-4100-090	INS: GROUP HEALTH/LIFE	25.00	23,000	15,516.62		468,214	45,456.82
	01	-5-4100-110	COMMUNICATIONS	367.37	5,500	1,870.25		468,214	45,114.45
	01	-5-4100-173	MAINT:STRUCTURES/IMPROVE	205.00	8,000	3,223.89		468,214	45,276.82
	01	-5-4100-200	OFFICE EXPENSE	103.83	12,000	9,008.13		468,214	45,377.99
	01	-5-4100-205	OUTSIDE UB MAIL SERVICE	314.25	0	9,485.41-	Y	468,214	45,167.57
	01	-5-4100-221	INFORMATION TECHNOLOGY	184.38	36,518	33,873.78		468,214	45,297.44
	01	-5-4100-225	BOARD STIPENDS	250.00	15,000	9,100.00		468,214	45,231.82
	01	-5-4100-290	UTILITIES	437.66	0	7,987.89-	Y	468,214	45,044.16
	01	-5-4195-295	STREET LIGHTING	3,148.42	0	26,787.41-	Y		
	01	-5-4200-173	MAINT:STRUCTURES/IMPROVE	102.50	900	34.83-	Y		
	01	-5-4200-290	UTILITIES	265.97	0	3,153.44-	Y		
	02	-2-2100-000	ACCOUNTS PAYABLE POOLED	6,396.61-*					
	02	-5-4400-075	STATE COMPENSATION INSUR	444.93	15,270	10,955.85			
	02	-5-4400-090	INS: GROUP HEALTH/LIFE	12.50	24,685	23,671.97			
	02	-5-4400-100	CLOTHING	246.47	2,500	692.08			
	02	-5-4400-110	COMMUNICATIONS	391.03	6,750	2,735.99			
	02	-5-4400-172	GAS AND OIL	135.61	6,500	2,895.20			
	02	-5-4400-173	MAINT: SHARED STRUCTURE/	1,460.54	400	5,260.54-	Y		
	02	-5-4400-175	SYSTEM PARTS/OPERATING S	527.27	12,500	5,125.23-	Y		
	02	-5-4400-224	CONTACTED ENGINEERING	1,190.00					
	02	-5-4400-248	PERMITS, FEES, LICENSES	1,306.40	0	6,369.04-	Y		
	02	-5-4400-290	UTILITIES	681.86	28,000	13,902.01			

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 DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		06 -2-2100-000	ACCOUNTS PAYABLE POOLED	50.49-*				
		06 -5-4900-100	CLOTHING	18.49	250	70.31		
		06 -5-4900-110	COMMUNICATIONS	21.84	0	183.07- Y		
		06 -5-4900-172	GAS AND OIL	10.16	400	141.43		
		10 -2-2100-000	ACCOUNTS PAYABLE POOLED	110.90-*				
		10 -5-4300-100	CLOTHING	3.06	0	20.94- Y		
		10 -5-4300-110	COMMUNICATIONS	3.64	0	30.53- Y		
		10 -5-4300-172	GAS AND OIL	1.70	0	43.21- Y		
		10 -5-4300-173	SO: MAINT. STRUCTURES/IM	102.50	0	1,704.67- Y		
		99 -1-1501-000	DUE FROM GENERAL FUND	6,550.92 *				
		99 -1-1502-000	DUE FROM WATER FUND	6,396.61 *				
		99 -1-1503-000	DUE FROM SEWER FUND	329.76 *				
		99 -1-1505-000	DUE FROM SO COUNTY	110.90 *				
		99 -1-1506-000	DUE FROM GARBAGE FUND	50.49 *				
			** 2015-2016 YEAR TOTALS	13,438.68				

PACKET: 01033 Regular Payables
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DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	3/2016	6,550.92
02	3/2016	6,396.61
03	3/2016	329.76
06	3/2016	50.49
10	3/2016	110.90

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Oceano Community Services District
 Fiscal Year 2015-2016
 Payroll Hours Summary

Payroll Period 2/7/16 to 2/20/16

Pay Date 2/25/16

	HOURS PER TIMESHEET										GROSS WAGES	PERS				TOTAL PERS
	REG	VAC/ADMIN	SICK	HOLI DAY	FLOAT HOLIDAY	OT	CTO EARN	CTO USE	TOTAL HOURS	STAND BY *		RATE	HOURS	EE	ER	
Account Administrator III	72.00	0.00	0.00	8.00	0.00	5.50	0.00	0.00	85.50		2,204.49	24.98	80.00	139.89	214.05	353.94
General Manager (salary)	52.00	20.00	0.00	8.00	0.00	0.00	0.00	0.00	80.00		7,727.20	96.59	80.00	540.90	618.41	1,159.31
Account Administrator I	64.50	0.00	7.00	8.00	0.00	0.50	0.00	0.00	80.00		1,573.70	19.61	79.50	97.44	97.44	194.87
Utility Field Supervisor	65.50	0.00	6.50	8.00	0.00	6.50	0.00	0.00	86.50	350.00	3,052.37	30.11	80.00	168.62	258.01	426.63
Utility Systems Operator	48.00	8.00	16.00	8.00	0.00	0.50	0.00	0.00	80.50	-	1,799.11	22.28	80.00	124.77	190.91	315.68
Utility Systems Operator	72.00	0.00	0.00	8.00	0.00	6.50	0.00	0.00	86.50	350.00	2,163.85	20.21	80.00	101.05	101.05	202.10
Total Wages											18,520.72	479.50	1,172.66	1,479.87	2,652.53	
										700.00						
SUBTOTAL	374.00	28.00	29.50	48.00	0.00	19.50	0.00	0.00	499.00		499.00					

* Stand by hours are paid at \$50.00 per day.

Prepared By: Celia Ruiz Date: 2/25/16



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: March 9, 2016
To: Board of Directors
From: Celia Ruiz, Will Serve Coordinator
Via: Paavo Ogren, General Manager
Subject: **Agenda Item # 7(c)** : Submittal for approval an Intent to Serve Letter to William Charlton; 1564 The Pike; Assessor's Parcel No. 062-282-057

Recommendation

That your Board authorize the General Manager or his designee to send the attached Intent to Serve Letter to William Charlton; 1564 The Pike; Assessor's Parcel No. 062-282-057

Discussion

Mr. Charlton submitted a request for a will-serve letter on February 5, 2016 attached and staff has prepared the attached "intent to serve" letter for your Board's consideration. Staff has not identified any special concerns for the proposed development that would require any special conditions or denial of the request.

Current Status

The owner is in process of obtaining building permits from the County. Owner is not adding a new single family residence but will be doing miscellaneous improvements to property as well as adding a garage.

NAME OF APPLICANT	WILLIAM CHARLTON
APPLICATION DATE RECEIVED	FEBRUARY 5, 2016
ADDRESS	1564 THE PIKE
ASSESSORS PARCEL NUMBER	062-282-057
TYPE OF USE	MISCELLANEOUS IMPROVEMENTS
CONFIRMATION OF OWNERSHIP	YES
OFFSITE IMPROVEMENTS ?	YES
REIMBURSEMENT AGREEMENT ?	NO
PREVIOUS WILL SERVE ISSUED	N/A
EXPIRATION DATE	N/A
FEES REQUIRED	\$ 1,375.00
SSLOCD FEE SIGN-OFF REQUIRED?	NO
FOG PROGRAM REQUIRED?	NO
SSLOCD SIUP REQUIRED?	NO
LETTER FROM FCFA?	STILL WAITING

Other Agency Involvement

The County of San Luis Obispo issues building permits for land development in Oceano. The issuance of will-serve letters and conditions of development is also



Oceano Community Services District

Board of Directors Meeting

coordinated with the Five Cities Fire Authority and the South San Luis Obispo County Sanitation District.

Other Financial Considerations

Fees due before building permits. Five Cities Fire Authority might require fire sprinklers to be installed.

Description	Estimate
<i>Service Connection Fees</i>	
Meter 1"	\$ 1,350.00
Inspection Fee	25.00
<i>Total Estimated Water and Sewer Fees</i>	<i>\$ 1,375.00</i>

Results

Providing will serve letters for new development is consistent with the County's General Plan and the interests of the property owner.

March 9, 2016

William Charlton
65 LaBarge Road
Apache Junction, AZ 85119

**SUBJECT: Intent to Serve Letter – Water and Wastewater Collection
APN 062-282-057; OCSD PROJECT #6498 OWNER/PROJECT: CHARLTON**

Dear Mr. Charlton:

The purpose of this letter is in response to your request for a will serve letter dated February 5, 2016 and to provide you with a confirmation that it is the intent of the Oceano Community Services District (OCSD) to serve you water and provide you wastewater collections services for the project described in this letter.

Please understand that prior to obtaining any building permit from the County of San Luis Obispo for the project, you must obtain a final will-serve letter from the District. In order to obtain a final will-serve letter, the conditions of this "intent to serve" letter must be fully satisfied, or otherwise waived or modified by the Board of Directors unless the General Manager is authorized to modify or waive. In addition, other agencies related to the OCSD, specifically the Five Cities Fire Authority (FCFA) and the South San Luis Obispo County Sanitation District (SSLOCSD) may also have conditions that you must satisfy and provide proof of doing so to the OCSD.

In the event that facts and circumstances associated with your application include errors or omissions, or for other reasons needed to ensure compliance with the OCSD ordinances, resolutions and/or rules and regulations, the OCSD reserves the right to modify the conditions prior to approval of the final will serve letter. In the event of non-compliance with the OCSD requirements, the OCSD reserves the right to take any and all actions necessary to ensure compliance and to also request that the County of San Luis Obispo take any and all actions to help ensure compliance, including but not limited to stop notices on construction activities.

Oceano Community Services District intends to serve the miscellaneous improvement development proposed for 1564 The Pike subject to the following conditions:

1. Payment of \$ 1,375.00 is due to OCSD.
2. Approval by OCSD of the following items on the project's plans and specifications submitted to the County of San Luis Obispo:
 - a. Onsite water and sewer services and cleanouts.
 - b. Offsite improvements if applicable. If off-site improvements are required, you must provide engineered plans and submit them to the District for review and approval, which may also include requirements from the FCFA and street lighting. You will also be required to execute a reimbursement agreement to cover costs of the OCSD on a time and materials basis.

3. If any of the OCSD facilities are required to be modified because of required conditions of the District or any other agency having jurisdiction over the proposed development, you are responsible for providing plans and specifications to the District for review and approval and for paying the costs of those modifications whether the work is done under your control or by the OCSD. You will also be required to execute a reimbursement agreement to cover costs of the OCSD on a time and materials basis.
4. If District facilities (such as water and/or sewer lines) extend into or across the subject property, you will be required to prepare and submit appropriate easement documents and/or encroachment permits for acceptance by the District's Board of Directors and recording with the County Clerk-Recorder.
5. You must provide letters from FCFA and SSLOCSD that indicates that they have reviewed your project and identifies any conditions that they require of the project. If no conditions are required by FCFA and/or SSLOCSD, the letter(s) must clearly state that no conditions are required.
6. All project improvements approved by OCSD will require final inspections by OCSD prior to the issuance of a final will serve letter.

This intent to serve letter will expire March 9, 2017 and is nontransferable. If you have any questions, please contact the office at (805) 481-6730.

Respectfully submitted,

OCEANO COMMUNITY SERVICES DISTRICT

Celia Ruiz, Will Serve Coordinator



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: March 9, 2016

To: Board of Directors

From: Paavo Ogren, General Manager

Subject: **Agenda Item # 7(d): Approval of a Recommendation Authorizing the General Manager to Issue Requests for Proposals for District Engineering Services**

Recommendation

It is recommended that your Board authorize the General Manager to Issue Requests for Proposals for Engineering Services and to modify the timeline if needed.

Discussion

The District is embarking on efforts to develop a multi-year capital improvement plans. Requesting proposals for a District Engineer is prudent at the initiation of efforts. For example, preparation of the District's standard contract provisions for capital projects will be needed for any work that is bid for construction. Ensuring that the District Engineer who assists in preparation of bid packages is also available for construction work will provide consistency. In general, the District Engineer reviews new development, updates the District maps and standards, assists in the preparation of bid documents, and provides construction support services. The request for proposal is not, however, for specific projects. Pursuant to District purchasing policies, separate requests for proposals will need to be prepared and issued based on the estimated cost of the services.

Other Agency Involvement

n/a

Other Financial Considerations

n/a



Oceano Community Services District

Board of Directors Meeting

Results

Periodically requesting proposals for District engineering services promotes well governed communities. The previous proposals were received in early 2013.

Attachments: Request for Proposals

Oceano Community Services District

Request for Proposals for Engineering Services

March 2016

OCEANO COMMUNITY SERVICES DISTRICT
REQUEST FOR PROPOSALS
FOR
ENGINEERING SERVICES

I. INTENT

Oceano Community Services District seeks a consultant on an on-going and as needed basis, for various engineering and engineering consulting services. The objective is to contract with one engineering firm to be available when necessary to provide engineering services related to the management of OCSD's water and wastewater facilities and equipment, design of and assistance in the management of capital improvement projects, and other general engineering services as necessary.

II. COMMUNITY OF OCEANO

Oceano Community Services District (OCSD) serves approximately 7,500 residents in the community of Oceano with water and wastewater collection services, and other municipal services. Information about the community of Oceano and OCSD is available on the district website (<http://oceanocsd.org/main/>).

III. SCOPE OF WORK

OCSD is interested in contracting with a qualified firm to provide engineering services on an on-going and as-requested basis, including but not limited to the following tasks:

- A. Assistance with managing capital improvement projects, including:
 - i. Working closely with and providing support to OCSD staff to provide engineering services as needed
 - ii. Development of project scopes, schedules and budgets
 - iii. Consultant selection
 - iv. Public notification and coordination
 - v. Construction support
 - vi. On-site inspections
- B. Assistance with preparing applications for, and administration of, State, Federal and regional grants for capital improvement projects;
- C. Engineering studies within the district and private development projects;
- D. Review of plans, maps, and easement documents as needed;

- E. Other specialized engineering services as requested by the district which may include, but not be limited to, the following trades:
 - i. Environmental
 - ii. Water
 - iii. Sewer
 - iv. Surveying
 - v. Lighting

- F. Making regular reports to the OCSD Board of Directors at regular meetings, no fewer than two (2) times per year.

IV. REQUESTS FOR PROPOSALS

A. Proposal Timeline

Issue RFP	March 11, 2016
Optional tour of OCSD Water Facilities	Week of March 21, 2016
Deadline to pose all inquiries	March 29, 2016
Answers to inquiries posted	April 5, 2016
Proposals due	April 15, 2016
Review of Proposals	April 18 - 22, 2016
Interviews with firms, if applicable	April 29, 2016
Award of contract by Board	May 11, 2016
Contract Signed	May 12, 2016
Commence Services	May 13, 2016

B. Inquiries

All inquiries concerning this Request for Proposal must be directed in writing to Paavo Ogren, General Manager of Oceano Community Services District, via email to ocsdgm@oceanocsd.org. All inquiries must be submitted no later than March 29, 2016. Responses to all inquiries will be posted on the district website (<http://oceanocsd.org/main>) on April 5, 2016.

C. Proposal Submission

Interested engineering firms must submit a signed PDF version via email to ocsdgm@oceanocsd.org no later than April 15, 2016. All proposals will be retained by OCSD upon submission.

- 1) Proposal Format and Content - Each proposal shall include as a minimum the following information:
 - i. Cover Letter that includes:
 - a. Signature of the individual who is authorized to bind the firm contractually
 - b. Confirmation of the receipt of the RFP
 - c. Statement that the proposal is valid for a 60 day period from the due date of the proposal
 - d. Name, title, address, telephone number and e-mail address of the individual to whom correspondence and other contacts should be directed during the selection process
 - e. An explanation of the firm's understanding of the desired work
 - f. A narrative of the firm's background and history
 - ii. A Description of Qualifications:
 - a. Each proposal shall include as a minimum the following information:
 - b. Legal name of the firm
 - c. Address, telephone number and website of the firm
 - d. Firm's profile to include years in business, size of company, recognitions or awards received, etc.
 - e. Names and resumes of officers, employees, principals and other individuals that will be assigned to this contract
 - f. Firm's experience providing similar services to government agencies
 - g. Brief description of how the firm will complete/meet the need of the District with respect to the Scope of Work in Section III
 - h. Any additional information the firm feels is necessary in assessing its qualifications and experience
 - i. Contact information of three (3) references from other government agencies or customers for whom the firm has provided similar services within the past three (3) years.

- 2) **Cost Proposal**
Submit a fee schedule in a separate document. The fee schedule will not be reviewed until after a review panel determines the qualified firms and finalists. The schedule shall include a schedule of all hourly rates for engineering and other services for all classifications of positions proposed to be necessary to carry out engineering services for OCSD.

V. SELECTION PROCESS

A. Evaluation of Proposals

Proposals will be reviewed and evaluated based on the following:

- a. Relative experience of the proposer in providing engineering services for the District's water and wastewater services.
- b. Thoroughness of proposal.
- c. Ability of proposer firm to meet the needs of OCSD.
- d. Proposed Fees.

B. Selected General Terms of the Agreement

Upon selection of a firm, contract negotiations will commence. If a contract cannot be negotiated for any reason, OCSD reserves the right to select another engineering firm. In submitting a proposal, the firm is representing that it possesses all licenses, certificates, or other qualifications required by all Federal, State or local agencies to do business in the State of California and the County of San Luis Obispo. Likewise, in submitting a proposal, the firm is also representing that it would maintain all necessary licenses, certificates and other qualifications needed to complete the Scope of Work.

Any firm selected will be considered an independent contractor. Under no circumstances will the firm, its contractors, employees or other agents become employees of OCSD.

If selected, the firm would be required to indemnify, defend, and hold harmless OCSD and its officers, officials, employees and volunteers from and against all liability, loss, damage, expense and costs (including attorney's fees) for any issues arising from the firm's performance of work under the anticipated contract. Termination of any contract for engineering services would not release the firm from its obligations to so indemnify OCSD.

Any firm selected would likewise be obligated to obtain and maintain insurance under which OCSD, its officers, directors, employees, volunteers and agents shall be named as additional insured. Such insurance would include, but not necessarily be limited to, a general commercial liability policy, a commercial

automobile liability policy, workers compensation, employer's liability insurance, and professional liability insurance. The selected firm would also be obligated to provide OCSD with Certificates of Insurance providing proof of the above requirements prior to commencing work under the anticipated agreement.

Even if selected, OCSD would reserve the right to terminate any agreement reached with the selected firm by notifying them in writing fifteen (15) days prior to such termination.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: March 9, 2016

To: Board of Directors

From: Paavo Ogren, General Manager

Subject: **Agenda Item #8(a): Discussion on maintaining sewer laterals versus terminating lateral maintenance with Board direction to staff as deemed appropriate**

Recommendation

It is recommended that your Board:

1. Discuss options with maintaining sewer laterals versus terminating lateral maintenance.
2. Provide direction to staff as you deem appropriate.

Discussion

On May 28, 2014, your Board discussed the following options associated with sewer lateral maintenance:

1. Terminate District maintenance of laterals.

With this option, property owners would be obligated to pay for any maintenance or replacement costs from the property line to the District's wastewater collection line. Currently, as with water, property owners are responsible for all water and wastewater lines within the boundaries of their property but not from the property line to the District's wastewater collection line.

2. Develop a long-term lateral preventive maintenance and replacement program.

The District's current maintenance program is limited to cleaning of problematic laterals and replacement of laterals on an as-needed albeit infrequent basis. Wastewater Fund revenues are inadequate to fund a full scale preventative maintenance and replacement program. Developing a long-term lateral and preventive maintenance program would require additional resources to implement.



Subsequent to your Board's meeting of May 28, 2014, staff prepared and your Board approved the 2015 update to the Sewer System Management Plan (SSMP). Important points of the SSMP require development of a Capital Improvement Plan (CIP) for the sewer system, and the prevention of sewer system overflows. Board direction on lateral maintenance is needed to meet both requirements of the SSMP.

Overall, the District has approximately 2,050 laterals. A recent replacement of a single lateral in 2014 cost approximately \$12,000. Overall, that cost was at the high-end because the lateral extended across the street to the District's collection line and a constructed median was in the middle of the street. Other factors that affect replacement costs include the depth of the collection line, whether shoring is needed during replacement work, and whether sidewalks require demolition and repair. In general, most lateral replacement costs can be anticipated between \$4,945 and \$7,250 each. This amount is based on budgetary estimates from a local contractor and adjusted by District staff to include costs for staff and contingencies. The amounts are not based on an engineer's estimate of probable cost. If Board direction is for staff to take next steps in developing a long-term program, the District engineer may need to provide a specific cost opinion to support a Proposition 218 funding resolution.

Community Impact

Lateral maintenance and replacement responsibilities vary from community to community. Some wastewater agencies provide maintenance and replacement, others require homeowners to do so. In Oceano, special consideration recognizing the burden on individual home owners when a lateral needs to be replaced could compel policy support for the District to establish a long-term program. One-time costs to individual property owners for replacement of a lateral can exceed \$10,000 and will likely create a hardship on many Oceano families. A lower cost closer to \$5,000 can also create hardships on many. Implementing a District-wide program will require establishing a sewer charge in accordance with Proposition 218. The program charge will increase the amounts paid by property owners on each bill, but free them of one-time costs that could create a hardship.

Regulatory Compliance

Establishing a long term maintenance and replacement program with funding will help ensure regulatory compliance with the SSMP. When property owners face one-time costs that create hardships, delaying needed repairs can increase the likelihood of failures and sewer system overflows. Attempting to transfer the responsibility for lateral maintenance and replacement from the District to property owners may also create concerns with regulators especially if existing deficiencies are transferred to property owners without the District first fixing the problems. In other words, the



District could face fines if regulatory findings determined that a problem resulted from a combination of property owner failure(s) as well as District failure(s). In the event that your Board chooses to transfer responsibility to property owners, evaluating existing deficiencies and replacing non-standard laterals in advance would itself be an expensive and time consuming effort.

Staffing Resources

Implementing a long term lateral maintenance and replacement program will require fiscal and staffing resources. Much of the project related work will require contactors to perform construction related activities, and most of the program costs will be paid to private contractors. Impacts on staffing, however, includes procuring contractors and monitoring their work. Staff will also need to lead the efforts in identifying priorities for replacing laterals. A rough staff estimate is that approximately 50% of the laterals do not have clean-outs at the property line. The program will need to include extensive reconnaissance work to determine where clean-outs need to be added, and survey work to determine the boundaries of property/right of way lines. Long term benefits include a reduction in lateral cleaning during wastewater system jetting activities.

Other Agency Involvement

The Regional Water Board enforces the SSMP. The South San Luis Obispo County Sanitation District treats and disposes community wastewater. The lack of a long term replacement program will increase infiltration of groundwater into the wastewater collection system. Increased infiltration will then increase flows to the wastewater treatment plant causing unnecessary future treatment of groundwater by the Sanitation District.

Other Financial Considerations

Exhibit "A" illustrates cost scenarios based on a range of estimates. The useful life of laterals is estimated at 50 - 75 years. Initial development of the community wastewater system in the 1960's means that many laterals have already been in service approximately 50 years, and extending their useful life another 50 – 75 years is unrealistic. Exhibit "A" assumes beginning a replacement program in fiscal year 2016-17 and targeting existing deficiencies.

Fiscal policies that your Board may wish to discuss include the following:



- Establishing a reserve designation that is “committed” for long term lateral maintenance and replacement so that revenues are tracked against program costs.
- Initial year costs may require some use of existing wastewater fund reserves. If approved by your Board, replenishing existing reserves with subsequent year(s) program revenues could be accomplished by Board action during the budget process.
- In the event that program reserves increase over time and priority needs have been completed, the Board could also approve use on other system-wide collection system replacement projects, if needed.
- Setting the program charges lower initially, will increase the likelihood of needing to use existing reserves in initial years. It will reduce the likelihood of large reserves in the future.

Results

Board direction on wastewater lateral maintenance and replacement will promote a well governed community by establishing the responsibility for work efforts, whether it is the District or property owners. Developing a long-term District program will require establishing program revenues but will reduce the likelihood of sewer system overflows and mitigate one-time hardships for property owners. Terminating District maintenance will reduce public agency costs.

Attachments:

Exhibit “A” – Program Cost Scenarios

Oceano Community Services District
 Long-Term Wastewater Lateral Maintenance and Replacement Program
 Cost Scenarios

	<u>Percentage</u>	<u># of Units</u>	<u>Cost per Lateral</u>	
High Cost Laterals	5.0%	103	\$ 12,500	\$ 1,281,250
Medium Cost Laterals	47.5%	974	\$ 7,250	\$ 7,059,688
Low Cost Laterals	47.5%	974	\$ 4,945	\$ 4,815,194
	<u>100.0%</u>	<u>2,050</u>		<u>\$ 13,156,131</u>

<u>Monthly Cost Estimates</u>		
Useful Life	<u>50</u>	<u>75</u>
Annual Cost	<u>\$ 263,123</u>	<u>\$ 175,415</u>
Monthly per Lateral	<u>\$ 10.70</u>	<u>\$ 7.13</u>

	<u>Percentage</u>	<u># of Units</u>	<u>Cost per Lateral</u>	
High Cost Laterals	5.0%	103	\$ 12,500	\$ 1,281,250
Medium Cost Laterals	70.0%	1,435	\$ 7,250	\$ 10,403,750
Low Cost Laterals	25.0%	513	\$ 4,945	\$ 2,534,313
	<u>100.0%</u>	<u>2,050</u>		<u>\$ 14,219,313</u>

<u>Monthly Cost Estimates</u>		
Useful Life	<u>50</u>	<u>75</u>
Annual Cost	<u>\$ 284,386</u>	<u>\$ 189,591</u>
Monthly per Lateral	<u>\$ 11.56</u>	<u>\$ 7.71</u>

	<u>Percentage</u>	<u># of Units</u>	<u>Cost per Lateral</u>	
High Cost Laterals	5.0%	103	\$ 12,500	\$ 1,281,250
Medium Cost Laterals	60.0%	1,230	\$ 7,250	\$ 8,917,500
Low Cost Laterals	35.0%	718	\$ 4,945	\$ 3,548,038
	<u>100.0%</u>	<u>2,050</u>		<u>\$ 13,746,788</u>

<u>Monthly Cost Estimates</u>		
Useful Life	<u>50</u>	<u>75</u>
Annual Cost	<u>\$ 274,936</u>	<u>\$ 183,291</u>
Monthly per Lateral	<u>\$ 11.18</u>	<u>\$ 7.45</u>